

1. Director (Health Care)

Position	Director (Health Care)
No. of Post	1 (One)
Location	Office of State Health Agency (SHA), AB-PMJAY, Bihar – Patna
Eligibility Criteria	
Age: Maximum 50 Years as on 30 th September, 2019	
Qualification: Essential <ul style="list-style-type: none">• MBBS with Postgraduate Diploma in Health management / Master in Health Administration /Master of Public Health / MBA in Health Management / MBA in Hospital management	
Experience: Essential <ul style="list-style-type: none">• At least 5 years of experience in health Programme Desirable <ul style="list-style-type: none">• Minimum 2 year of experience in managing health insurance or TPA or similar health insurance programme in public or private sector	
Purpose of Assignment: The Director health care will be responsible for the overall management of hospital and health care mechanism under AB-PMJAY throughout the state. S/he shall ensure the effective and efficient hospital management process in line with the state Government's policies and procedure for providing healthcare facilities to the beneficiaries of AB-PMJAY.	
Roles and Responsibilities: <ul style="list-style-type: none">• Leading the management of hospital network engagement, which includes development of domain specific guidelines, policy documents, implementation support etc. along with operation division.• Guidelines in developing quality and safety standards for hospitals within the state which can follow and implement in their network of hospitals.• Guide and lead the advisors and consultants working in the hospital network and quality assurance division as well as ensuring continuous coordination with the other divisions under SHA.• Ensure the Quality service delivery by the empanelled government and private hospitals• Facilitate and support in preparation /updates of empanelment criteria as well as quality assurance standards under the scheme .Support and guide the SHA in case of review of hospital empanelment criteria as per their request.• Provide domain specific technical support to SHA as and when required.• Coordinate maintenance official records, documents, files, and ensure compliance with government regulations and systems.• Coordinate and conducting medical audits, hospital audits and support the monitoring & Evaluation division with fraud control measures etc.• Provide support in compiling and analyzing the reported data to highlight trends in AB-	


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- Maintain the working knowledge of significant developments and trends in the field of health/health insurance.
- Undertake any additional responsibilities given by the State Health Agency (SHA) or other responsibilities as directed by the CEO.

Desirable Skills:

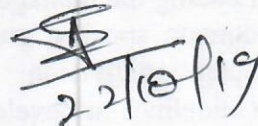
- Ability to lead the teams
- Strong strategic focus and project management skills.
- Ability to train the medico team on technical issues.
- Ability to operate effectively with people at all levels.
- Familiarity to commonly used computer based packages like MS office, Internet and other relevant technologies
- Excellent communication & Presentation skills, sound comprehension, analytical and Strong interpersonal abilities, articulation and excellent written and oral communication skills in Hindi and English.
- Strong time management skill, ability to prioritise and meet close and challenging deadlines.

Agreement :

- The selected candidate will sign a Non-Disclosure Agreement(NDA) with the Society

The initial contract shall be for a period of 3 years, which shall be extendable subject to following:

- a. Satisfactory Performance
- b. Continued requirement of the position
- c. Approval by the competent authority.


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